




Connect > Engage > Advance

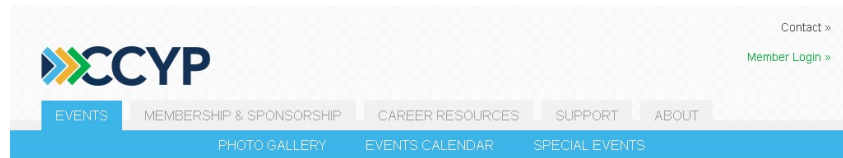
**HOW TO SUBMIT A
JOB POST THROUGH THE
MEMBER
INFORMATION
CENTER**

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HOW TO SUBMIT A JOB POST

Log in to the Member Information Center (MIC)

 Member login is located at the top right hand side of website (see below). Contact CCYP at info@capecodyoungprofessionals.org if you do not have your username and password.



LOGIN

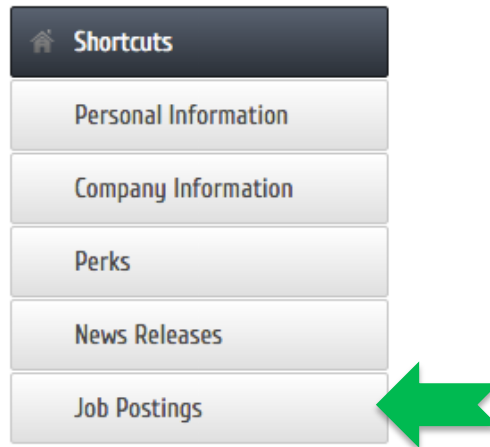
Username:
Password:
Forgot your password?

OR LOGIN WITH...



1. Job Postings

- ▶ Select Job Postings from the Home Screen Shortcuts



2. Add Job Posting

- ▶ Select Add Job Posting at the top right. Fill out all fields and select Submit for Approval. The listing will be reviewed by CCYP and posted on our online [CCYP Job & Intern Board](#).

